



Two Roads Charter School SAC  
Meeting Minutes  
7:00 p.m. on Tuesday, October 3rd  
Virtually via Google Meet

Google Meet joining info  
Video call link: <https://meet.google.com/qvy-imjs-vpr>  
Or dial: (US) +1 567-402-0008 PIN: 663 777 800#

Time	Item	Discussion	Supporting Materials	Action Required
7:00 PM	Call to Order and Attendance	<u>Individuals Present:</u> Wendy Noel, Sarah Murer, Adina Fryer, Meg Kimball-Hodge, Heather Feigt, Natlalie Johnson <u>Individuals absent:</u> Zach Smolka <u>Guests in attendance:</u> none		
7:02 PM	Approve Minutes	MOTION_to Approve 09.05.23 SAC Meeting Minutes_Approved		
7:05 PM	Review Fall Survey	<ul style="list-style-type: none"><li>● Arvada<ul style="list-style-type: none"><li>○ 93/234 families responded. 40% response rate.</li><li>○ Scores were calculated by removing the N/A responses from the total and adding 4s and 5s together.</li></ul></li></ul>	<a href="#">ARVADA 23-24 Fall BTS Survey</a>	Write a Summary Report to

		<ul style="list-style-type: none"> <li>○ Most families have one child attending TR.</li> <li>○ There was an even split between elementary, middle and secondary students.</li> <li>○ All grades were represented in the survey.</li> <li>○ Most families have been attending for 2-4 years.</li> <li>○ Question regarding overall registration experience received the highest score with 95% positive.</li> <li>○ Core classes meet needs: 84%</li> <li>○ Electives meet needs: 70% <ul style="list-style-type: none"> <li>■ Families may not understand the overall plan for class schedules. May need to be communicated better.</li> </ul> </li> <li>○ Back to School event informative and helpful: 86%</li> <li>○ Volunteers know where to sign up: 88%</li> <li>○ New families adequately informed: 78%</li> <li>○ Families found summer communication emails most helpful.</li> <li>○ Families learned of TR most often through word of mouth.</li> <li>○ For reasons to continue at TR: 85% chose small class sizes.</li> <li>○ Students felt prepared for school: 88%</li> <li>○ Students felt welcomed at school: 92.47%</li> <li>○ Families know Schoology is the primary vehical for communications, grades, assignments: 92.47%</li> <li>○ Aware of Schoology tutorials: 69.89%</li> <li>○ Aware of sports programs and activites: 90%</li> <li>○ Fundraising: 1. Kona Ice, 2. Skate City, 3. Burrito Wednesdays.</li> </ul>	<p><a href="#">LITTLETON</a>  <a href="#">23-24 Fall</a>  <a href="#">BTS Survey</a></p>	<p>present to the Board.</p>
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		<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ 25% said they would like to give a tax deductible donation. Historically no one does. Perhaps changing the timing of appeals to align with Christmas or Colorado Gives Day (12/5/23).</li> </ul> </li> <li>○ Recommendation: Send new families a "Did you Know?" Document/email to help with communication.</li> <li>○ Comments:           <ul style="list-style-type: none"> <li>■ Positives: Overall happy, easy registration, welcoming school, teachers/staff/admin</li> <li>■ Negatives: Electives, block schedules, lunch program, communication, Schoology, sports.</li> </ul> </li> </ul> </li> <li>● LITTLETON       <ul style="list-style-type: none"> <li>○ 61/160 families responded. 38% participation rate.</li> <li>○ All programs represented.</li> <li>○ All graded represented.</li> <li>○ Most families have been with TR for 2-4 years.</li> <li>○ Registration process/overall experience: 95.08%</li> <li>○ Core classes meet needs: 81.5%</li> <li>○ Electives meet needs: 75%</li> <li>○ Back to school event informative/helpful: 89.5%</li> <li>○ Homeschool curriculum process: 83%</li> <li>○ How to sign up for volunteer hours: 83.6%</li> <li>○ New families adequately informed: 77%           <ul style="list-style-type: none"> <li>■ May not have enough data to fully understand this as there are only 13 responses for this question. 10/13 responded in the positive.</li> </ul> </li> <li>○ Most families used the summer communication emails.</li> <li>○ Most families found TR through word of mouth.</li> </ul> </li> </ul>		
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		<ul style="list-style-type: none"> <li>○ Families stay because of homeschool partnership, enrichment and friends.</li> <li>○ Students felt prepared: 90%</li> <li>○ Students felt welcomed: 96.72%</li> <li>○ Families are aware Schoology is the primary tool for communication, grades and assignments: 96.72%</li> <li>○ Families know about the Schoology tutorials: 65.75%</li> <li>○ Fundraiser favorites: Kona Ice, Skate City</li> <li>○ Discussion: <ul style="list-style-type: none"> <li>■ Is there a way to explain how class schedules are determined electronically?</li> <li>■ Most families have elementary and middle school students. Is there a way to improve retention so more students continue in high school?</li> </ul> </li> <li>○ Comments: <ul style="list-style-type: none"> <li>■ Positives: Back to School assembly, teachers/staff, Happy overall, Homeschool option.</li> <li>■ Negatives: Schedules/course selection, More events in Littleton, More social events, Schoology</li> </ul> </li> <li>● Overall Positives: <ul style="list-style-type: none"> <li>○ ARVADA <ul style="list-style-type: none"> <li>■ Summary Report: Overall experience with TR, Welcoming, Families know that Schoology is the primary tool for communication, grades and assignments.</li> <li>■ Comments: Teachers/Staff, Overall happy</li> </ul> </li> </ul> </li> </ul>		
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		<ul style="list-style-type: none"><li>○ LITTLETON<ul style="list-style-type: none"><li>■ Summary Report: Schoology is the primary tool for communication, grades and assignments, Overall experience with TR, Welcoming.</li><li>■ Comments: Back to School assembly, teachers/staff, Homeschool option</li></ul></li><li>● Overall Areas of Concern:<ul style="list-style-type: none"><li>○ ARVADA<ul style="list-style-type: none"><li>■ Summary Report: Schoology tutorial awareness, Electives, New families adequately informed.</li><li>■ Comments: Electives, Communications<ul style="list-style-type: none"><li>● recommendation: Ask parents to run short term clubs to add activities for the kids.</li></ul></li></ul></li><li>○ LITTLETON<ul style="list-style-type: none"><li>■ Summary Report: Schoology tutorial awareness, New families adequately informed, Electives.</li><li>■ Comments: Core selection communication, schoology</li></ul></li></ul></li><li>● Campus specific positives and concerns were also discussed and suggestions were recommended for the summary report that will be prepared for the Two Roads Board of Directors</li><li>● Please refer to supporting materials for more in depth information (summary report, survey comments and survey overview)</li></ul>		
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	Next Meeting	<ul style="list-style-type: none"><li>• Our next meeting will be on February 6, 2024.<ul style="list-style-type: none"><li>○ MAP test results</li><li>○ UIP data</li></ul></li></ul>		
8:27 PM	Adjournment	Motion to adjourn at 8:27PM_Adjourned.		