



Two Roads Charter School SAC
Meeting Minutes
7:00 p.m. on Tuesday, March 7th, 2023
Virtually via Zoom

The School Accountability Committee will be meeting virtually via Zoom from 7:00-8:30 this evening. The zoom link is provided here:

[Join Zoom Meeting](#)
ID: 83178179535

Time	Item	Discussion	Supporting Materials	Action Required
7:00 PM	Call to Order and Attendance	<p><u>Members in attendance:</u> Wendy Noel, Sarah Murer, Adina Fryer, Christopher Greenburg, Heather Feigt, Meg Kimball-Hodge, Zach Smolka, Natalie Johnson</p> <p><u>Members absent:</u> Gabby Dowdy</p> <p><u>Guests in attendance:</u> None</p>		
7:04 PM	Approve Agenda	<ul style="list-style-type: none">● Approved<ul style="list-style-type: none">○ Motion to approve - Adina Fryer○ 2nd - Zach Smolka○ All approved	<ul style="list-style-type: none">● 02-07-2023 Meeting Minutes	<ul style="list-style-type: none">● Approve minutes

7:07 PM	Business Items	<ul style="list-style-type: none"> ● Review previous year’s Spring Survey and create the 22-23 Spring Survey <ul style="list-style-type: none"> ○ Wendy stated that the survey can get tweaked but consistently stays the same from year to year. When we review we need to look for any language that may not be applicable. ○ Chris explained that the response box falls at the end of each section rather than after each question. ○ Question #11 - team thought clarification/specification could be added to this question. Team tweaked the question to read, “My child’s differences (any and all differences) are accepted and embraced at Two Roads.” ○ Question #24 - the team double checked academic counselor language, and decided to leave it in (even though the academic counselor resigned in December). ○ Discussed Schoology and ways to help parents understand how to use it. Chris stated that kids seem to know how to use it well. Wendy reminded the team that there is a resource section at the bottom of the school newsletter with videos and resources to help parents understand Schoology better. More attention can be drawn to these resources when needed. ● Motion to approve the survey - Heather Feigt ● 2nd - Zach Smolka ● All approved 	<ul style="list-style-type: none"> ● Spring Survey 21-22 	<ul style="list-style-type: none"> ● Create the 22-23 Spring Survey
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7:26 PM		<p>Dates for the Spring Survey to be sent to families.</p> <ul style="list-style-type: none"> ● March 15th - Any changes to the "Principal Evaluation" Section must be submitted by the principal evaluation committee. ● March 17th - included in newsletter ● March 28th at 4:00 - sent in separate email ● March 30th at 4:00 - sent in separate email ● March 31st - included in newsletter ● April 5th at noon - last reminder sent in separate email <p>Motion to approve the survey - Zach Smolka 2nd - Adina Fryer All approved</p>		
7:50 PM		<p>Details about Next Meeting: On April 18th at 7:00 PM. We will meet to go over the results of the Spring Survey. This will be our final meeting of the school year. Consider if you will remain on the SAC next year and if you would like a leadership role.</p>		
7:59 PM	Adjournment	<p>Motion to adjourn: Heather Feigt 2nd - Zach Smolka All Approved</p>		

