



Our Vision: Two Roads Charter School is a highly sought after program providing rigorous academics addressing the unique educational needs of traditional and homeschooled students; all students are empowered to develop confidence, define their future and achieve their highest potential.

Our Mission: Two Roads Charter School achieves its vision using 21st Century Learning employing and valuing critical thinking, communication, collaboration and creativity. Homeschooled and traditionally schooled students are challenged in a rigorous academic environment to reach their highest potential.

Board Meeting Minutes_APPROVED 04.29.20

March 11, 2020, at 9:30 a.m.

6980 Pierce Street, Arvada, 80003

Handwritten signature: Lisa P. Jack, scty

Item	Discussion	Action Taken	Action/Follow Up Required
A. Call to Order	<ul style="list-style-type: none"> Directors Present: Garner, Myer, Wick Directors Absent: Harvey Administrators Present: Noel, Shive 	<ul style="list-style-type: none"> Meeting called to order at 9:38 a.m. 	
B. Approve Agenda		<ul style="list-style-type: none"> MOTION to approve 01_Two Roads Agenda 031120_DRAFT. All approved. 	
C. Approve Meeting Minutes		<ul style="list-style-type: none"> MOTION to approve 02_Two Roads BOD Minutes 012920_DRAFT. All approved. 	
D. Public Comment	<ul style="list-style-type: none"> None 		
E. Administrator's Report	<ul style="list-style-type: none"> Principal Noel informed the Directors that the Admin Team has reduced the number of classroom observations for this year from eight to six. Principal Noel has scheduled interviews for the open teaching positions next year. Directors asked for more information regarding disgruntled parents. Discussion included revising the grievance policy to define situations under which disgruntled parents would go directly to the BOD rather than engage with Administration. Admin will take the suggestions into account as they review and revise the Family Handbook. 	<ul style="list-style-type: none"> MOTION to enter executive session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters. All approved. MOTION to approve 04_Revised Calendar for Littleton 20-21. All approved. All approved. 	
F. Board Business 1. Training, development, networking 2. Governance	<ul style="list-style-type: none"> Recruitment - Director Garner has reached out through the newsletter. There have been several positive responses from parents. Directors discussed potential BOD candidates. Review of Teacher Salary Structure - Tabled until Director Harvey is present. CLCS Annual Conference March 12th & 13th has been cancelled due to the Corona Virus. Foundation Communication - Director Myer reported that the Foundation is ready to communicate regarding S Wedow situation. 	<ul style="list-style-type: none"> MOTION to approve 07_2020-2021 Two Roads Fee Schedule-Suggested Edits as presented. All approved. MOTION to combine the May and June meetings to a meeting date of Wednesday, June 3, 9:30 a.m. All approved. 	<ul style="list-style-type: none"> Director Wick will provide the Finance Committee meeting dates to Director Garner for inclusion in the recruiting material. Director Wick will post the BOD recruiting message to families through the school newsletter. Director Garner and Myer will reach out to assigned parents for consideration of a BOD position. Director Myer will draft an email for Principal Noel to forward to Jeffco Communications on the Foundation's



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<p>3. Business matters</p>	<ul style="list-style-type: none"> ● Director Myer spoke with Two Roads' auditor, John Cutler, and it was his opinion that the Foundation did NOT need an audit. Director Harvey's resources were of a different opinion. The Foundation has decided to engage John Cutler to prepare the Foundation tax documents. Directors made suggestions for ways that the Foundation might move forward in a positive way. ● Director Myer has found case law that would support the need for the Foundation to abide by the Sunshine Law. The Foundation is addressing this in the rewrite of the Bylaws. ● Littleton Lease - There are no updates on the Littleton lease at this time. ● 20-21 Fee Schedule - Director Wick reviewed the 20-21 Fee schedule and proposed changes on behalf of the Finance Committee. ● Review remaining scheduled meetings - May meeting conflicts with the last day of school. Directors considered the option of combining the May and June regular meetings and took action to combine the two meetings. ● Administrator evaluation progress update - the sub-committee is on track to finish after spring break. 		<ul style="list-style-type: none"> ● Director Wick will post a revised meeting schedule.
<p>G. Member comments</p>	<ul style="list-style-type: none"> ● Directors asked for updates on the Coronavirus. The district has asked all schools to consider what we would do if the school were asked to shut down. The cost for sanitizing the school would be around \$1000. 		
<p>H. Adjourn</p>	<ul style="list-style-type: none"> ● Next regular meeting -Wednesday, 4/29/2020, 9:30 a.m., Littleton Campus 	<ul style="list-style-type: none"> ● MOTION to adjourn at 11:05 a.m. 	
<p>Upcoming Items</p>	<ul style="list-style-type: none"> ● Approve 20-21 Initial Budget ● Approve Family Handbook ● Approve Employee Handbook 		