



Our Vision: Two Roads Charter School is a highly sought after program providing rigorous academics addressing the unique educational needs of traditional and homeschooled students; all students are empowered to develop confidence, define their future and achieve their highest potential.

Our Mission: Two Roads Charter School achieves its vision using 21st Century Learning employing and valuing critical thinking, communication, collaboration and creativity. Homeschooled and traditionally schooled students are challenged in a rigorous academic environment to reach their highest potential.

Two Roads Charter School Board of Directors
 Special Board Meeting Minutes APPROVED 01/29/2020
 December 17, 2019, at 12:30PM
 6980 Pierce Street, Arvada, 80003
 Phone Numbers
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 PIN: 423 729 469#

Lisa R. Wick, sety

Item	Discussion	Action Taken	Follow up/Action Required
A. Call to Order	<ul style="list-style-type: none"> Directors Present: Garner, Harvey, Myer, Wick Administration Present: Noel, Shive 		
B. Approve Agenda		<ul style="list-style-type: none"> MOTION to approve Two Roads Agenda SPECIAL MEETING 121719_DRAFT. All Approved. 	
C. Public Comment	<ul style="list-style-type: none"> None 		
D. Two Roads Foundation Funds Review	<ul style="list-style-type: none"> The Foundation Board is meeting immediately following this special meeting. Purpose of this meeting is to provide input and/or oversight. The Foundation is looking for some guidance with regard to <p>Five major points- 4 of which are money questions:</p> <ul style="list-style-type: none"> How much money has been lost (is there a need to determine how much)? We do not have access to all the financial statements that we need. Director Myer believes there is a risk that there is more funds missing than discovered. Is it worth paying for an audit. How do we recover our funds? Not optimistic about the opportunity to recover. If we file a 		<ul style="list-style-type: none">



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	<p>claim, we would be an unsecured creditor at the end of a long line.</p> <ul style="list-style-type: none"> • How to prevent this from happening in the future? Praise to Amy Lay for her due diligence. Likely that Foundation will be changing banks and requiring two signatures on all checks. • Should we be disclosing this? Directors would like more facts before making a decision. How transparent should we be? • File a claim/complaint with the Arvada Police Department. We would need to go down to the police station and file a complaint in the name of the Two Roads Foundation. <p>Questions:</p> <ul style="list-style-type: none"> • Does the Foundation have any liability insurance? D&O insurance? This should be addressed in the near future. • Should this be reported somewhere other than the local police? • Does Vectra Bank have any liability? • Directors are in agreement that a complaint should be filed with the Arvada police. <p>Recommendations:</p> <ul style="list-style-type: none"> • Two Roads Foundation should file a police report. • Directors recommend consulting with District communications regarding communication and timing. • Directors recommend the Foundation acquire a liability and crime policy. • Foundation to follow up on any potential liability of Vectra Bank. • Foundation take demonstrated steps to adopt internal controls with clear separation of duties. 		
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E. Member Comments	•		
F. Adjourn	•	MOTION to adjourn at 1:13 p.m. All approved.	