



Two Roads Charter School SAC

Meeting Minutes

7:00 p.m. on Tuesday, March 9th

Virtually via Zoom <https://zoom.us/j/91915088156?pwd=c2R6WngwZk5KT1Nqdkh6YjhSYWQwdz09>

Time	Item	Discussion	Supporting Materials	Action Required
7:00 PM	Call to Order and Attendance	<u>Individuals in attendance:</u> Wendy Noel, Brittany Tanner, Yvonne Wilder, Nekia Waldrup, Iris Schmidt, Ruthanne Waltz, Adina Fryer, Tami Sandberg <u>Guests in attendance:</u> None		
7:03 PM	Approve Agenda	<ul style="list-style-type: none">• Motion to approve 3/9/21 Agenda: All Approved• Motion to approve 1/26/21 Meeting minutes: All Approved	<ul style="list-style-type: none">• 01-26-2021 Meeting Minutes	<ul style="list-style-type: none">• Approve minutes
7:10 PM	Business Items	Determine who, from the SAC, will assist the BOD with this year's principal evaluation <ul style="list-style-type: none">• Brenda Zserdin (not in attendance) volunteered through email.		

		<p>Review last year’s Spring Survey and create the 20-21 Spring Survey</p> <ul style="list-style-type: none"> ● Principal annual review questions cannot be changed other than by the BOD. ● Most of the survey will remain the same from the 20-21 survey. <ul style="list-style-type: none"> ○ Some small clarifications about specific programs and campuses has changed ● Removed questions: <ul style="list-style-type: none"> ○ question about schoology grades being emailed ○ Question about quick communications ○ Questions asking for email in exchange for volunteer hours ● Changed questions: <ul style="list-style-type: none"> ○ Instead of using the term “faculty” we will use “teachers” ○ Instead of “does my student receive appropriate emotional support”, we will say “does my student feel supported” ● A section about how the year went overall, with all of the changed because of COVID, will be added. ● BOD will approve “principal question portion” of the survey 	<ul style="list-style-type: none"> ● Spring Survey 19-20 	<ul style="list-style-type: none"> ● Create the 20-21 Spring Survey
		<p>Dates for the Spring Survey to be sent to families.</p> <ul style="list-style-type: none"> ● Survey dates will be 3/17/21-3/26/21 		<ul style="list-style-type: none"> ● Survey will be sent Wed 3/17/21 through email to all parents. ● There will be reminders in the newsletter

				<p>on 3/19 and 3/26</p> <ul style="list-style-type: none"> • There will be another parent email 3/24 • Surveys must be complete by 3/26 end of day • Surveys will be sent to SAC for review by 4/5
		<p>Details about Next Meeting: On April 13th we will meet to go over the results of the Spring Survey. This will be our final meeting of the school year. Consider if you will remain on the SAC next year and if you would like a leadership role. Positions needed include President, Vice Chair, and Secretary.</p>		
8:05 PM	Adjournment	Motion to adjourn: All Approved		

