



Two Roads Charter School SAC
Meeting Minutes
7:00 p.m. on Tuesday, April 19th, 2022
Virtually via Zoom

<https://us02web.zoom.us/j/7286800996?pwd=Tm9SSE5neHV1K25iTis2bURCeUJEdz09>

Meeting ID: 728 680 0996

Passcode: HsQuh1

Time	Item	Discussion	Supporting Materials	Action Required
7:00 PM	Call to Order and Attendance	<u>Individuals in attendance:</u> Wendy Noel, Chris Greenberg, Sarah Murer, Wilma Cobb, Iris Schmidt, Gabe Cox, Elli Duncan, Adina Fryer, Natalie Johnson <u>Guests in attendance:</u> None		
7:06 PM	Approve Agenda	Approved	<ul style="list-style-type: none">03-08-2022 Meeting Minutes	<ul style="list-style-type: none">Approve minutes
7:07 PM	Business Items	Representatives from the SAC are in the process of reviewing the principal evaluation. Spring survey discussion: <ul style="list-style-type: none">90.83% positive or variable but overall positive for overall experience.		Revisit questions 25-30 for the survey next spring. (Is being friendly more important than having families' confidence?)

		<ul style="list-style-type: none"> ● Questions 8-12 responses were mostly positive with a few outliers. <ul style="list-style-type: none"> ○ Constantly there seems to be 1-5 people who comment negatively. ● Noted that N/A responses were subtracted out before calculating percentages. ● Question 13: Teachers/staff respond within 24 hours 70.59% of the time. This is a drop from last year where 76.7% of people said teachers/staff respond within 24 hours. <ul style="list-style-type: none"> ○ Comments seem to support this drop. ○ Schoology was frustrating as a communication tool. ○ Schoology was not monitored as closely this year. ○ Question 13 is really more about one on one direct communication with teachers/staff. ● Have an overall lower response rate of 120 families this year. Last spring 176 families responded. ● Questions 14-15 asking for general feedback. <ul style="list-style-type: none"> ○ 98% of respondents accessed the newsletter. ○ The website has a high usage rate also. ● Questions 16-21 are about academic challenge and support. <ul style="list-style-type: none"> ○ Seems fairly consistent and mostly high across the board. ○ There is a percentage drop between elementary and middle school for those who feel their students are academically challenged. This goes back up between middle and high school. 		<p>Revisit question communication. Do we want to break this up between elementary, middle, and high school?</p> <p>Chris Greenberg will write up our summary for the Board.</p>
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		<ul style="list-style-type: none">○ Middle school is the largest point of entry for transfer students. ½ of the students may be new to TR○ Level of teacher turnover this year had an impact on middle school Arvada.○ Transition from elementary to middle school with more core classes and higher difficulty may also be reflected in responses.○ How do responses from Littleton impact the results?<ul style="list-style-type: none">■ Will be difficult to know for sure without taking more time to divide out raw data.○ Overall impressed with how positively parents responded to academic challenge and support questions.● Questions 22-30 responses were largely positive.<ul style="list-style-type: none">○ Were the people who responded negatively the same people who have been responding negatively throughout? Do those families have students in middle school?○ Most people see Trisha and John as friendly and approachable and are confident in their abilities.<ul style="list-style-type: none">■ Is it more important for the principal and assistant principals to be friendly and approachable or for families to have confidence in their abilities? Should we rewrite this question for the survey next year?● We only got a response rate of 31% this spring own from 42% last year.		
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		<ul style="list-style-type: none">● Strengths:<ul style="list-style-type: none">○ Positive experience with the school○ Students are well supervised○ Students feel safe○ Parents would recommend TR to others○ Teachers and Staff are viewed positively● Concerns: Harder to pin down.<ul style="list-style-type: none">○ Challenges with middle school○ Confidence in some teachers○ Communication (more in Arvada than Littleton)<ul style="list-style-type: none">■ Do we want to note the drop in communication score this spring? What is the cause? Grade level or circumstances for instance?■ Should we break down the communication questions for next year by grade level (elementary, middle, high school)● Comments:<ul style="list-style-type: none">○ Trisha always gets lots of positive feedback. She's phenomenal and people love her!<ul style="list-style-type: none">■ Not everyone knows who John is. Can we spotlight John in the newsletter?■ Does the reason people need to talk with John influence their feelings about their interactions?○ Can we add a teacher/staff spotlight section in the newsletter?○ Will split the newsletter for Littleton and Arvada next year.		
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		<ul style="list-style-type: none">● Schoology is still a struggle.<ul style="list-style-type: none">○ Not a good communication tool.○ Difficult and confusing to use.<ul style="list-style-type: none">■ Sometimes admin staff will help people one on one.■ Can we give families a 1-page reference guide at Back to School to help them navigate?■ Video tutorial is linked in resources.■ Would it help if students were asked to create their own tutorial to share with parents? Would they want this?■ Parent accounts don't have access to everything students have access to.<ul style="list-style-type: none">● Teachers can designate access for parents in settings. May need to be reminded about this.■ Volunteer hours for a parent tech support group with teacher/admin lead to help with Schoology. Can be in person or collaborative/remote.■ There wasn't time to check Schoology pages weekly this year under unusual circumstances. Some things slipped off the radar.● Chris will write up our summary report for the Board.● Can we ask Trisha to attend SAC meetings?<ul style="list-style-type: none">○ She serves on other committees but we can ask her.		
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		<ul style="list-style-type: none"> ○ Trisha and Wendy stay in close contact so Wendy knows what's happening at Littleton. as well. ● Need more representation from Littleton on the SAC. Can current members help encourage this? ● Wendy is at Littleton for awards and special events but is needed more at Arvada. Trisha does keep Wendy informed. ● This is our last meeting of the year. Thanks so much to everyone for participating and contributing! This is a great SAC group. ● Please consider if you would like to be on the SAC again next school year. A follow up email will come out with more information. 		
8:19 PM	Adjournment	Motion to adjourn: All Approved		