



Two Roads Charter School SAC
Meeting Minutes
7:00 p.m. on Tuesday, October 19th
Virtually via Zoom

<https://us02web.zoom.us/j/7286800996?pwd=Tm9SSE5neHV1K25iTis2bURCeUJEdz09>

Meeting ID: 728 680 0996

Passcode: HsQuh1

Time	Item	Discussion	Supporting Materials	Action Required
7:06 PM	Call to Order and Attendance	<u>Individuals in attendance:</u> Wendy Noel, Sarah Murer, Iris Schmidt, Tami Sandberg, Adina Fryer, Ellie Duncan, Gabe Cox, Yvonne Wilder, Christopher Greenburg, and Natalie Johnson <u>Guests in attendance:</u> none		
	Approve minutes			
7:10 PM	Fall Survey	<ul style="list-style-type: none">● General overview of fall survey results<ul style="list-style-type: none">○ Good completion rate of 42%. Last year's response rate was 36%.○ Good ratio of positive to negative comments.○ There are some clear trends to discuss.● Survey comments		

		<ul style="list-style-type: none">○ Addressed whether SAC members should review comments from both campuses or just their relevant campus.● Section 1 Comments:<ul style="list-style-type: none">○ Lots of appreciation for teachers/staff and the school environment.○ Indication of confusion around Schoology. Maybe due to the learning curve for new families.<ul style="list-style-type: none">■ Question posed about why we use Schoology. It's a good central location for teachers to organize resources and assignments. Schoology works better than other similar options. Improvements in consistency have improved ease of use.■ Grading is currently reported inconsistently in Schoology. Should be reported as final grade A-F and assignment grades 1-4. % reporting will go away.■ Suggestions were made to create a quarterly Zoom tutorial for Schoology, to pull together existing resources and highlight, perhaps in the newsletter, to create video shorts focusing on user tips, to set up office hours for Schoology questions.■ It was noted that teachers do a good job of training students in the classroom in how to use Schoology. It may be more difficult for parents.● Section 2 Comments:		
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		<ul style="list-style-type: none">○ Course selection was number 1 for both positive and negative comments.<ul style="list-style-type: none">■ Two Roads uses a grade-specific track for scheduling courses for full time students. Homeschoolers who may diverge from that schedule may have course conflicts.■ Two Roads saw its largest enrollment this school year. Many classes were already full when students registered.■ Study hall course is helpful to new middle school students adjusting to heavier workload and more responsibility.● Section 3 Comments:<ul style="list-style-type: none">○ More for Littleton than Arvada.○ Grading change causes confusion for Littleton families. Communication to Littleton students and families about the new grading system was slower to start generating lots of questions.<ul style="list-style-type: none">■ It was noted that Two Roads Littleton used a 0-4 grading system for its elementary program several years ago for two years.○ The expectation is that confusion around the new grading system will subside with familiarity.○ There was some confusion around the availability of extracurricular activities at Littleton.<ul style="list-style-type: none">■ Many students who want to participate in sports do so on their own or at another high school.■ Students have the option to attend another school for any sports not offered at Two Roads.		
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		<ul style="list-style-type: none">■ The Arvada campus is too far to travel for sports for many Littleton families.■ It was suggested we take a poll to see if there is interest in setting up a carpool option between Littleton and Arvada for interested families.■ Littleton had lots of clubs for students prior to Covid and hopes to get that started again.○ Digital textbooks are more difficult to read for students with dyslexia.○ Textbooks in PDF are slow to load and difficult to navigate.○ Print textbooks are expensive and can go out of date quickly.○ New readers prefer reading print to screens.○ Recall and retention improved when reading printed text.○ Homeschool families may not have the same access to technology or use it in the same way making digital resources more of a challenge.○ Doing school work online provides more opportunity for students to get distracted. School work takes longer.<ul style="list-style-type: none">■ Students will need to learn to manage their time online as many college courses are also taught online.○ A point of clarification on Covid testing. Students do not need to test weekly to participate in athletics.● Revisit Section 2 Comments:<ul style="list-style-type: none">○ There seems to be confusion around how to sign up for volunteer hours.		
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		<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ It was suggested we add a reminder with links to the signup in the newsletter. ■ There are plans to implement an icon in the weekly newsletter to highlight new volunteer opportunities. ■ We could add a list of upcoming volunteer opportunities to keep an eye out for within Signup Genius. ■ Some in class volunteer hours have been taken over by the Falcon Supporters. These details are still being worked out. ● Review charts comparing comments ● Many questions are related to communication especially for new families. <ul style="list-style-type: none"> ○ It was suggested we have orientation meetings for new families. <ul style="list-style-type: none"> ■ Those meetings have been poorly attended in the past. ■ It was suggested we schedule a Q&A session 4-6 weeks after the start of school so students and families have more experience with the school and more time to consider questions. ■ We could ask parents to volunteer to help guide new families. ● Summary of Report Questions: <ul style="list-style-type: none"> ○ 162 families responded to our survey. ○ On the higher side: <ul style="list-style-type: none"> ■ 97% of students felt welcomed during the first weeks of school. ■ 91% of students were prepared for school. 		
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		<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ 90% of those responding recognize Schoology as the primary vehicle for communication. ○ On the lower side: <ul style="list-style-type: none"> ■ 56% of families are familiar with the new grading system. ■ 62% know where to sign up for volunteer hours. ■ 67% of new families felt they received adequate orientation. ● Action plans have been discussed to address the bottom 3 scoring questions. ● The grading committee is looking for ways to improve communication with families. <ul style="list-style-type: none"> ○ Including using the newsletter, providing in-person training, Zoom training sessions, ○ A suggestion was made to send an email tutorial out to all parents about the new grading system from a teacher or the grading committee. ● It's okay to over communicate. <ul style="list-style-type: none"> ○ For example, by adding flags/icons to highlight information, adding links to resources to more places ● Wendy Noel will highlight survey results for families. ● Chris Greenburg will write up the summary report from today's meeting and submit it to the SAC team for review before sending the BOD on Monday, October 25. 		
	Next Meeting	<ul style="list-style-type: none"> ● Our next meeting will be on February 1, 2022. <ul style="list-style-type: none"> ○ MAP test results ○ Spring survey 		

8:36 PM	Adjournment	Motion to adjourn at 8:36 pm. ALL APPROVED		